

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**RFQ No.:** 24-0943-NP-SVP

**Date:** 31 Jul 2024

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**PhilGEPS Reg. No.:** \_\_\_\_\_

**Company TIN:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF:			
			<b>CANNED GOODS</b>			
	2	CASE	SARDINES IN TOMATO SAUCE, NON-SPICY, EASY OPEN CAN, 155 GRAMS IN 100 CANS PER CASE			
	2	CASE	CORNED BEEF, EASY OPEN CAN, 150 GRAMS IN 48 CANS PER CASE			
	80	CAN	CHICKEN LUNCHEON MEAT, 360 GRAMS			
	2	CASE	BEEF LOAF, 215 GRAMS IN 48 CANS PER CASE			
	100	CAN	PORK VIENNA SAUSAGE, 127 GRAMS PER CAN			
			<b>SUGAR</b>			
	50	PACK	WHITE SUGAR, REFINED, 1KG			
	50	PACK	BROWN SUGAR, REFINED, 1KG			
			<b>HOT AND COLD DRINKS</b>			
	10	PACK	JUICE IN TETRA PACK, 180 ML (ASSORTED FLAVOR) 10 TETRA PACK IN BOX			
			<b>SNACKS</b>			
	100	PACK	BISCUITS WITH ASSORTED FILLINGS, 10 SINGLE PACKS X 28 GRAMS PER PACK			
	50	PACK	CRACKERS, 24 SINGLE PER PACK ( 25GRAMS)			
			<b>NOODLES AND PASTA</b>			
	15	PACK	SOTANGHON, 1 KILO PER PACK			
	24	PACK	BIHON, 1 KILO PER PACK			
	20	PACK	CANTON, 1 KILO PER PACK			
	50	PACK	SPAGHETTI PASTA, 1KILO PER PACK			

	40	PACK	ELBOW MACARONI, 1 KILO PER PACK			
			<b>CONDIMENTS</b>			
	10	CONTAINER	VEGETABLE COOKING OIL, 17 LITERS PER CONTAINER			
	4	GALLON	BANANA CATSUP, 1 KG PER GAL			
	10	JAR	MAYONAISE PLAIN, 1.8 L PER JAR			
	50	PACK	SPAGHETTI SAUCE, 1 KILO, SWEETENED			
	15	BOTTLE	OYSTER SAUCE, 765 ML PER BOTTLE			
	10	PACK	IODIZED SALT, 1 KG PER PACK, REFINED			
	12	BOX	PORK BROTH CUBE, 120 GRAMS 36 PCS, PER BOX			
	12	PACK	SINIGANG SAMPALOK MIX, 40 GRAMS PER PACK			
			<b>MILK</b>			
	2	CASE	EVAPORATED MILK, 370 ML-390 ML PER CAN, 48 CANS			
	2	CASE	CONDENSED MILK, 390-400 ML PER CAN, 48 CANS			
	107	PACK	FORTIFIED POWDERED MILK, 1.2 KILOGRAM PER PACK			
	1	BOX	INFANT FORMULA MILK 2 (1.3 kg) NESTOGEN			
			<b>BAKING SUPPLIES</b>			
	4	BAG	ALL PURPOSE FLOUR, 25 KILOS, REFINED			
			<b>BREAD SPREAD</b>			
	12	JAR	PEANUT BUTTER, 340 GRAMS PER BOTTLE/JAR			
			<b>OTHER CONDIMENTS</b>			
	24	BOTTLE	NATA DE COCO IN HEAVY SYRUP, 600-700 GRAMS			
	24	BOTTLE	KAONG IN HEAVY SYRUP, 600-700 GRAMS			
	15	CAN	FRUIT COCKTAIL, 3-4 KILOS PER CAN			
	24	CAN	MUSHROOM WHOLE, 400 GRAMS PER CAN			
	50	CAN	PINEAPPLE CHUNKS, 400-500 GRAMS PER CAN			
			<b>WET AND MEAT GOODS</b>			
	36	KG	Beef Lean Meat cut			
	70	KG	Pork Lean Meat cut			
	80	KG	Chicken Breast cut			
	80	KG	Chicken Drumstick cut			
	30	KG	Chicken Liver			
	28	KG	Chicken Thighs cut			

	40	KG	Ground pork			
	70	KG	Pork adobo cut			
	70	KG	Pork belly cut			
	60	KG	Pork chop cut			
	70	KG	Pork liempo (Boneless)			
	40	KG	Chicken wings cut			
			*****NOTHING FOLLOWS*****			
			<b>Approved Budget for the Contract</b>			
			<b>(ABC): PhP 448,251.09</b>			

**PURPOSE:** Home for Girls-Home for Girls - FOOD SUPPLIES - Second Semester 2024 (CMF-SVP)

**PR No.** 2024-07-0943

**IMPORTANT:** The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_  
Email Address: \_\_\_\_\_

RFQ No. 24-0943-NP-SVP  
Date: 31-Jul-24

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

**As a condition for award, you will be required to submit the following documentary requirements:**

- \* Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- \* Mayor's Permit
- \* PhilGEPS Registration No.
- \* PCAB license (for infra)
- \* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k
- \*Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

**Note:**Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph) not later than **5:00 PM on August 5, 2024**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**ARNEL V. RADAZA**  
DSWD 10 Procurement Officer

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_

**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Republic of the Philippines  
**Department of Social Welfare and Development**  
Field Office No. 10  
Cagayan de Oro City

**PROOF OF RECEIPT**

**Quotation No:** 24-0943-NP-SVP

**Items:** OTHER CONDIMENTS

**Purpose:** Home for Girls-Home for Girls - FOOD SUPPLIES - Second Semester 2024 (CMF-SVP)

Company Name	Representative	Position / Designation	Date	Signature

\_\_\_\_\_  
Canvasser